

WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

Thursday, December 1, 2022

Members Present	Members Absent	Staff & Guests
Dr. Kim Armstrong	Tommy Faavae	Salvador Barajas
Sandra Brizuela	Ken Gomez	Karin Kuo
Gloria Carter	Simon Kim	Daphne Leake
Regina Cash	Larry Rice	Lucius Martin
Xochitl Cobarruvias	Peter Santillan	Bo Martinez
Weston LaBar	Graham Scott	Julia Olson
Adey Tesfaye		Jorge Perez
		Tiffany Robertson
		Eli Romero
		Dawn Swann

Pacific Gateway Workforce Development Board (PGWDB) convened in a regular meeting on Thursday, December 1, 2022 at 3:00 p.m. at The WorkPlace located at 4811 Airport Plaza Drive, Long Beach, CA 90815.

I. CALL TO ORDER

Chair Dr. Kim Armstrong called the meeting to order at 3:04 p.m.

Kim Armstrong welcomed new Board Member, Gloria Carter, Vice President and Chief Nursing Officer for Dignity Healthcare St. Mary's Long Beach.

Nick Schultz welcomed Bo Martinez, Executive Director for the City of Long Beach, Economic Development Department.

II. ROLL CALL

Pacific Gateway staff confirmed quorum and present Board Members introduced themselves.

III. PUBLIC COMMENT

No public comments

IV. MINUTES

Motion to approve the Pacific Gateway Workforce Development Board Meeting minutes for the meeting on Tuesday, August 16, 2022 was made and approved by the Board.

V. LOCAL WORKFORCE DEVELOPMENT SYSTEM

A. Regional and Local Planning Guidance for PY 21-24 Two Year Local Plan Modifications

There are two plans, the Regional Plan and the Local Plan. The plans are not strategic plans, but rather a compliance document required by the State. It helps ensure local areas are meeting performance and addressing any issues that the regional raises with Employment Development Department and the State Board.

South Bay Workforce Development Board is the lead/fiscal agent for the Regional Plan and is working closely with a consultant and all the LA County Local Workforce Development Boards to update the plan and submit to the State by the deadline in March.

Pacific Gateway is currently working on its local plan modification that started 2 years ago. Pacific Gateway had the opportunity to coordinate with several stakeholders and elevate a variety of recommendations. Through the continuous partnerships, Pacific Gateway has been able to bolstered its partnership with other community based organizations by meeting with them on an individuals basis and hosting monthly meetings with all.

The Local Plan consists of various components, but it primarily focuses on service delivery of our core services and required partnerships. In addition, it includes how Pacific Gateway will collaborate with other state partners and agencies, and how Pacific Gateway will better serve English language learners, and other high priority populations.

Pacific Gateway will host listening sessions for the community in the upcoming months to assist in including feedback and recommendations in the modified plan.

B. Performance Working Group

The Performance Working Group met in October 2022 and presented information on training: Occupational Skills Training, On-the-Job Training, and Customized Training. In PY 21-22, Pacific Gateway trained 306 customers. The average cost of training is \$3,800 per customer. The majority of the training were in Healthcare and Transportation/Logistics.

A full detail presentation was provided to the Performance Working Group.

C. Pacific Gateway Policies

The following Pacific Gateway policies were presented to the Board:

ETPL Policy and Procedures – New
Incorporates new local ETPL requirements.

Recovery of WIOA Tuition and Training Refunds – New
Incorporates the recovery of WIOA tuition and training refunds.

Individual Training Accounts (ITA)
Updated to expand on the training qualifications for customers requesting training through an Individual Training Account (ITA).

Supportive Services
Increases the amount for transportation and clothing as a supportive service.

Policies were approved by the Board.

Gloria Carter requested policies to reflect the changes when presented to the Board.

VI. INDUSTRY ENGAGEMENT

A. Transportation, Distribution, and Logistics (TDL) Industry Sector Update

TDL real estate owners internationally to join a partnership between them and Jobs to the Future. The West Coast hub for a technology platform called

the Community Workforce Initiative, is a free platform where individuals can go virtually enroll and begin to take, one of about 40 different courses ranging from entry basic forklift operating to very specific HR matters in the TDL sector.

Pacific Gateway directly placed 391 individuals in TDL sector jobs. Pacific Gateway has another year in the partnership and everything is going well.

B. Pacific Harbor Lines (PHL) Employer Highlight

Pacific Gateway continues to partner with PHL to provide OJT opportunities to customers. Since 2016, Pacific Gateway has placed 50 customers in OJT.

Weston Labar provided and insight of the labor market related to transportation and logistics. Due to the pandemic, there has been a drop in the volume of cargo and has caused a disruption in the industry. In addition, small trucking companies have already been out of business. In 2023, the new Clean Trucks program will take effect leading to more individuals having to change careers, as they will no longer be able to enter the port.

Pacific Gateway will see affected individuals accessing services and connect with impacted employers.

VII. CAREER SERVICES

A. Community Partership Development

Pacific Gateway hosted an open house on November 9, 2023 and invited all commutiy base organizations to participate. Approximately, 40 CBOs were in attendance. Pacific Gateway provided an overview of its programs and service, and discussed the referral process and timeline.

Pacific Gateway is providing staff with professional development opportunities to equip them with the skills to improve service delivery and incorporate equity strategies in career development activities, employer engagement, procurement, and program design. Staff recently participated in a two-day virtual conference, Facing Race, presented by Race Forward.

B. Youth Services Update

FutureLB construction is almost complete. In an effort to meet the community needs of the new center, Pacific Gateway has consolidated the

youth services team to include Long Beach and Harbor Gateway, and will include six full-time staff.

The WIOA Youth Program is currently under development as Pacific Gateway is looking to revamp the program.

In PY 21-22, the Youth Services team has placed a total of 583 youth into paid work experience and work readiness training.

VIII. Grants Update

Pacific Gateway has secured a total of \$9,616,075 in grants.

Currently awaiting to receive a response for Equity Target Population Fund and CERF Economic Diversification Pilot Project.

The leadership team is seeking to apply for the LA County YouthSource Center Operator and EDA American Rescue Plan Goods Jobs Challenge.

IX. Leadership Reports

A. Board Chair

Board Chair, Kim Armstrong encourages Board Members to participate in committees: Youth Development Committee and Performance Working Group.

A Doodle Poll will be sent out to identify a date for the board retreat.

The 2023 Pacific Gateway Workforce Development Board Meeting calendar is provided.

B. Executive Director Report

Pacific Gateway Workforce Development Board will start to get paid for attending meetings. More information to follow.

It is anticipated that FutureLB will be opened in February.

Pacific Gateway has participated in the College Promise Steering Committee and continues to collaborate with the educational institutions to manage

the interaction of the partners and have a clear understanding of the vision and goals, while taking into consideration discussions around labor market and business engagement.

Pacific Gateway engaged in discussion related to the CHIPS Act. CalState Long Beach, Office of Economic Research and the Inland Empire Economic Partnership discussed the supply and design chain from the port out through the Inland Empire.

On January 25, 2023, Department of Labor Training Administration is hosting a Grant Workshop at Compton College. This workshop is aim at providing information to the community, on how to apply for funds/grants.

On Monday, December 9, 2022, there will be a groundbreaking ceremony for the Red Door Building. It is a partnership between the City and Long Beach City College to provide educational services in north Long Beach.

In November 15, 2022 the Blueprint 2.0 was approved by City Council. The team is working on preparing it for final print and digital format for distribution.

X. ADJOURNMENT

Board Chair Kim Armstrong adjourned the meeting at 4:49 PM without objection.