



City of Long Beach
 Department of Financial Management
 Purchasing Division
 333 W Ocean Blvd. 7th Floor
 Long Beach, California 90802

RFP Evaluation Committee Conflict of Interest & Certification of Confidentiality

To protect the integrity of the public procurement process, it is essential that proposals be evaluated in an unbiased manner and without conflict of interest, and that the contents of proposals remain confidential throughout the evaluation process.

RFP Title.: _____ RFP No.: _____

Part I - Conflict of Interest

I hereby certify that I am not aware of any conflict of interest as defined under Sections 87100 and 87103 of the California Government Code and set forth in the City of Long Beach Administrative Regulations, Section 8-4, with any of the Proposers having responded to the above referenced solicitation. The California Government Code sections cited above can be found at: <http://leginfo.legislature.ca.gov/>

1. I certify that I will not solicit, accept or engage in any discussion of, directly or indirectly, any promise of future employment or business opportunity from any representative of an offeror that submits a proposal, or their proposed subcontractors, during the RFP process.
2. I certify that I will not solicit, accept, receive, or agree to receive, directly or indirectly, any money, gratuity, or other thing of value from any representative of an offeror that submits a proposal, or their proposed subcontractors, during the RFP process. I will advise my immediate family that the acceptance of any such gratuity may be imputed to me as a violation, and must therefore be avoided by them.
3. I understand that my obligations under this certification are of a continuing nature. I will immediately seek the advice of and report the circumstances to the Purchasing Division if at any time during the RFP process:
 - a. I receive contact from a Proposer or their proposed subcontractors concerning employment or other business opportunity.
 - b. I receive an offer of a gift from a Proposer or their proposed subcontractors.
 - c. I encounter circumstances where my participation might result in a real, apparent, or potential conflict.

Part II - Confidentiality

1. Except pursuant to a valid court order I certify that I will not disclose in any manner whatsoever, to any person other than a member of the RFP evaluation committee, any information (which has not already been made available to the public or all interested Proposers) pertaining to any and all aspects of the RFP including but not limited to the contents of offerors' proposals, the scoring method, points allotted, evaluator scores, costs, or any other confidential information regarding the RFP process.
2. I understand that the Purchasing Division will be responsible for all communication with proposers during the RFP process.
3. I understand that unauthorized sharing of information may give an offeror an unfair advantage over another offeror and thereby render the process invalid and the associated vendor's proposal may be disqualified.

There are no exceptions to the certifications. Exceptions to the certifications are to be disclosed.

I hereby acknowledge that I have read and understand the above and certify that I will comply with Parts I & II.

 Signature of Evaluator (Original ink signature)

 Printed Name of Evaluator

 Date