

ON-THE-JOB TRAINING PLACEMENT FORM

This letter certifies the successful completion of On-the-Job Training (OJT) for the following participant:

Participant Name:	
Partial Social Security:	
Occupation:	
OJT Completion Date:	
Completed Hours:	

The participant has attained the necessary recognized skill standards outlined in the On-the-Job Training Agreement as follows:

- Ensure proficiency in the occupation for which the training was provided and/or within an occupation requiring same/similar skill standards
- Support opportunities to enter, re-enter, and/or retain employment in the occupation for which the training was provided and/or within an occupation requiring same/similar skill standards
- Increase opportunities to advance into better employment, which may include employment providing higher salary, benefits, and/or career advancement.

Unsubsidized Employment Verification is as follows:

Employer Name:	
Address:	
Telephone:	
Occupation:	
Effective Date:	
Hourly Rate:	
Work Hours Per Week	

Employer Representative (Please Print)	Title	
Employer Representative Signature	Date	
Participant Signature	 Date	

WIOA I-financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. To request a reasonable accommodation, please call 562.570.4711 or TTY 562.570.4629 at least 72 hours prior to event.