

WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

Members Present	Members Absent	Staff & Guests
Glenn Agoncillo	Bradford Barto	Carla Hendy-Anguiano
Carolyn Anderson	Elizabeth Castillo	Jaime Arias
Kim Armstrong	Xochitl Cobarruvias	Sal Barajas
Regina Cash	Tommy Faavae	Rogelio Barrera
Reginald Harrison	Fredrick Johring	Vaniah De Rojas
Melissa Infusino	Byron Reed	Christopher Gallegos
Vernard Johnson	Peter Santillan	Utilia Guzman
Weston LaBar	Vivian Shimoyama	Lissete Hernandez
Rosi Pedersen	Vacant (Business)	Alisa Munoz
Larry Rice		Julia Olson
		Jessica Quintana
		Nick Schultz
		Erick Serrato
		Dawn Swann
		Jaime Ramirez

Pacific Gateway Workforce Development Board (WDB) convened in a regular meeting on February 13, 2018 at the Long Beach Water Department located at 2950 Redondo Ave. Long Beach, CA 90806.

Chair Glenn Agoncillo called the meeting to order at 8:20 a.m.

1. Public Comment on Non-Agenda Items

Jessica Quintana, Executive Director for Centro CHA thanked Pacific Gateway for the continuous partnership. It was recommended that the Board review the city's Economic Blueprint at the next board retreat and analyze the impact that it has on the Latino community. Centro CHA and CSULB are currently working on the Latino Economic Blueprint and will provide demographics and data for the workforce development board to review.

2. Minutes

A motion to approve the minutes for November 14, 2017 was made by Larry Rice and seconded by Kim Armstrong.

Motion Approved.

3. New Business

A. Action Items

1. Pacific Gateway Policies

Pacific Gateway continues to update WIOA Adult, Dislocated Worker, and Youth policies. The following policies have been reviewed and/or updated to align with WIOA:

1. Supportive Services
2. SWFI – Childcare Supportive Services
3. Measurable Skills Gain
4. Incident Reporting

Motion to approve the updated WIOA Adult, Dislocated, and Youth policies was made by Weston LaBar and seconded by Melissa Infusino.

Motion approved.

B. Discussion Items

1. Board Retreat

The next Pacific Gateway Board Retreat will take place on Tuesday, February 27, 2018 at Hotel Maya. The purpose is to develop and expand on innovative approaches to address workforce development challenges in our local workforce development area.

A presentation was given on the current work Pacific Gateway is conducting. This overview provides an understanding of what the priorities are and what opportunities are available.

2. Career Transition Center Update

The new facility located at 4811 Airport Plaza Dr., Long Beach, CA 90815 is under construction and is on target to be completed by May 2018. Staff will begin to transition to the new site in late May or early June 2018.

A grand opening is tentatively scheduled in July 2018.

3. Harbor Regional Update

Pacific Gateway will submit a proposal to renew and continue operation the Harbor Gateway WorkSource Center. Pacific Gateway has developed and implemented programs that test new strategies, often identifying best-practices for dissemination throughout the workforce system. The agency has developed several initiatives that build on this success:

- Goods Movement/Logistics sector strategies
- Employer engagement initiatives
- Localized “Pop-up” Experiences
- Out-of-School youth partnerships
- Possible Wilmington satellite

4. Grants Update

Pacific Gateway continues to pursue grant opportunities from various funding sources. Currently, the agency is seeking to pursue approximately \$1.1M in funding.

4. Executive Director's Report

- A. Salvador Barajas has been promoted to serve as the Adult Service Manager for the Long Beach site. Also, Vaniah De Rojas is the new Administrative Officer and Fiscal Officer for the Economic Development Department, that includes Pacific Gateway (Workforce Bureau).
- B. California Workforce Association Day at the Capitol on March 7, 2018 will focus on AB1111. This year the goal is to create a mechanism for funding. A local campaign will occur from March 22nd – April 2nd to identify funding.
- C. At the federal level, House and Senate approved a two-year appropriation to increase spending. Pacific Gateway will be level funded for at least the next two years.
- D. Pacific Gateway will lead the Long Beach College Promise as it relates to Employer Engagement. Several discussions have occurred and will work on scaling employer engagement with the educational institutions. Board members were encouraged to use their leadership to support Pacific Gateway.

Adjourn

Chair Glenn Agoncillo adjourned the meeting at 9:27 a.m. without objection.