

## WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

Members Present	Members Absent	Staff & Guests
Glenn Agoncillo	Bradford Barto	Ciro Aguilar
Carolyn Anderson	Elizabeth Castillo	Carla Anguiano
Kim Armstrong	Reginald Harrison	Jaime Arias
Regina Cash	Melissa Infusino	Imad Awarke
Xochitl Cobarruvias	Byron Reed	Shalonda Baldwin
Tommy Faavae	Peter Santillan	Sal Barajas
Vernard Johnson	Vacant – Business Rep.	Debbie Broadway
Fredrick Johring		Vaniah De Rojas
Weston Labar		JP Elma
Rosi Pedersen		Michael Flores
Larry Rice		Dana Friez
Vivian Shimoyama		Christopher Gallegos
		Utilia Guzman
		Herman Grajeda
		Tisha Kennedy
		Stephanie Lewis
		Lucius Martin
		Alisa Munoz
		Karla Olivas
		Julia Olson
		Jessica Quintana
		Jaime Ramirez
		Nick Schultz
		Erick Serrato
		Trisha Tran

Pacific Gateway Workforce Development Board (WDB) convened in a regular meeting on May 8, 2018 at the Long Beach Water Department located at 2950 Redondo Ave. Long Beach, CA 90806.

Chair Glenn Agoncillo called the meeting to order at 8:10 a.m.

### 1. Public Comment on Non-Agenda Items

Glenn welcomed new Pacific Gateway staff, Vaniah de Rojas, Raul Sandoval, Tisha Kennedy, and Trisha Tran.

Jessica Quintana, Executive Director for Centro CHA shared the need for stronger community partnerships to better help residents. Also, she expressed the need for to increase supportive services.

## 2. Minutes

A motion to approve the minutes for February 13, 2018 was made by Larry Rice and seconded by Tommy Faavae.

**Motion Approved.**

## 3. Presentations

### Workforce Initiative Now – Los Angeles (WIN LA)

Shalonda Baldwin, Deputy Executive Director for Diversity and Economic Opportunity Department with Metro Los Angeles presented on Workforce Initiative Now. A new workforce development program created to focus on careers in the transportation industry. It will create career pathways in construction, non-construction opportunities in operations/maintenance, administration, and professional services within Metro and throughout the transportation industry.

### Pacific Gateway Budget Outlook

Erick Serrato, Pacific Gateway Deputy Director presented on Pacific Gateway's budget for PY 2018-2019. An overview was provided of all the current Adult, Dislocated, and Youth grants. A detailed explanation was provided on the projected expenses. The board was provided a comparison of the total revenue and projected expenditures over the last four years.

## 4. New Business

### A. Action Items

#### 1. Pacific Gateway PY 2018-2019 Budget

Pacific Gateway presented the PY 2018-2019 budget for approval. The total revenue is \$17,689,127 with a projected expenditure of \$17,538,286. This budget was completed on May 4, 2018 and adjustments will occur on a variety of factors including adjustments to expenditures.

Motion made, seconded, and carried.

#### 2. Pacific Gateway Policies

Pacific Gateway continues to update WIOA Adult, Dislocated Worker, and Youth policies. The following policies have been reviewed and/or updated to align with WIOA:

1. On-the-Job (OJT)
2. Customized Training
3. Follow-Up Services
4. Youth Eligibility Requirements

Motion made, seconded, and carried.

### B. Discussion Items

#### 1. February 2018 Board Retreat Follow-Up

The Pacific Gateway Workforce Development Board Retreat was held on February 27, 2018 at Hotel Maya. The retreat focused on providing

an overview of the Long Beach landscape, the City of Long Beach Economic Blueprint, and competitive clusters; a full understanding of WIOA and the role of board members; a discussion of the Gig Economy; and identifying and prioritizing the strategies that Pacific Gateway and the Board will focus on in the 18-19 Program Year.

The Board identified the following strategies for focus in the coming year:

- Convening
- Community Outreach
- Individual Advocacy
- Target Employers and Industry Clusters

2. Chair and Vice Chair Nominations

Per Pacific Gateway Bylaws there are only two offices elected by the Workforce Development Board (WDB); Committee Chair positions and other roles are appointed by the chair, in discussion with the WDB Executive Director.

The Nominations Committee will present a slate of nominations to be approved by the Board. Vivian Shimoyama, Rosi Pedersen, and Larry Rice expressed an interest in serving on the Nominations Committee.

3. Regional Layoffs and Local Response

Community Hospital of Long Beach (Memorial Care) filed a WARN Notice indicating the layoff of approximately 368 employees. Pacific Gateway has been working with Memorial Healthcare to provide rapid response services to those impacted employees.

Pacific Gateway continuous to ensure that it is equipped with the necessary resources to assist the employees. In the upcoming weeks, Pacific Gateway will apply for a 25% Dislocated Worker Funding.

4. One-Stop/AJCC Update

Pacific Gateway has identified a new facility to accommodate staff, partners, and customers. The new site is located at 4811 Airport Plaza Dr. Long Beach, CA 90815.

The new center will reflect the Harbor WorkSource Center and will include more high tech equipment to help support the customers. The layout of the new center will serve as a model for other workforce centers.

There will also be a name change to the new location and Board members are encouraged to provide name suggestions.

The move will occur on the third and fourth week of June and will not open to the public until the second week of August.

A Grand Opening is tentatively scheduled for August 2018.

5. Grants Update

Pacific Gateway continues to pursue grant opportunities from various funding sources. Currently, the organization is seeking to pursue approximately \$6M in funding.

**5. Executive Director's Report**

- A. On March 21<sup>st</sup>, congressional representatives approved a \$1.3T spending bill thorough September 30<sup>th</sup>.
- B. DOL funding increased by approximately 1% with a total budget of \$12.2B. There are several impacts as the funding is distributed from federal, state, local.
- C. Pacific Gateway will apply for Youth Build grant as there is a need for apprenticeships programs.
- D. California Workforce Association Day at the Capitol approach differ this year. The sole purpose was to advocate and secure funding for Bill AB1111.
- E. Thank you to all Board members for attending the Pacific Gateway Workforce Development Board Retreat on 02/27/18.
- F. Harbor Gateway WorkSource Center hosted an Employer Breakfast on 2/28/18. This group will serve as an industry council to better provide an insight on the resources needed in the local area.
- G. The City of Long Beach continues to have discussions as it relates to the cannabis industry project.
- H. Pacific Gateway has secured a provider that will provide free checking and savings accounts for youth 18 and older.
- I. Erick Serrato presented at the National Association of Workforce Boards on Human Centered Design and shared the Harbor Gateway WorkSource Center video.
- J. Presented at the Department of Defense, Office of Economic Adjustment as it relates to OEA Phase II grant. Shared the impact of the Community Hospital closure.
- K. Pacific Gateway has been included as part of the Long Beach College Promise to develop employment opportunities for graduating college students. The Long Beach Community Foundation will help support this effort.
- L. Pacific Gateway hosted the Molina Alumni Sunset Mixer at Hotel Maya and Dr. Molina was extremely proud of the work Pacific Gateway has done for the impacted employees.

**Adjourn**

Chair Glenn Agoncillo adjourned the meeting at 9:56 a.m. without objection.