

WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

Members Present	Members Absent	Staff & Guests
Glenn Agoncillo	Bradford Barto	Carla Hendy-Anguiano
Kim Armstong	Elizabeth Castillo	Jaime Arias
Carolyn Anderson	Reginald Harrison	Sal Barajas
Regina Cash	Melissa Infusino	Treajour Callaway
Xochitl Cobarruvias	Byron Reed	Josefina Cruz
Tommy Faavae	Peter Santillan	JP Elma
Vernard Johnson	Vacant (Business)	Stephanie Fisher
Frederick Johring		Christopher Gallegos
Weston LaBar		Utilia Guzman
Rosi Pedersen		Dallana Hernandez
Larry Rice		Lissete Hernandez
Vivian Shimoyama		Lidia James
		Jared Moreno
		Alisa Munoz
		Julia Olson
		Jorge Perez
		Rachel Ramirez
		Allison Renshaw-Bodnar
		Wingham Rowan
		Nick Schultz
		Erick Serrato

Pacific Gateway Workforce Development Board (WDB) convened in a regular meeting on November 14, 2017 at the Long Beach Water Department located at 2950 Redondo Ave. Long Beach, CA 90806.

Chair Glenn Agoncillo called the meeting to order at 8:12 a.m.

1. Public Comment on Non-Agenda Items

Rosi Pedersen thanked Pacific Gateway for attending a Molina Event and providing information to impacted dislocated Molina employees.

2. Minutes

A motion to approve the minutes for July 25, 2017 was made by Weston LaBar and seconded by Tommy Faavae.

Motion Approved.

3. Presentations

Elevating California's Irregular Workforce Project

Wingham Rowan presented on Elevating California's Irregular Workforce Project funded by the Kauffman Foundation. The project aims to test routes to launch underlying marketplaces for all types of hourly labor within the workforce system. A CEDAH (Central Database of Available Hours) platform would be able to capture data on skill utilizations to drive constant alignment with local workforce needs. Engagement of organizations who utilize hourly labor is required to understand the needs and the involvement to fully launch the project in Los Angeles County and Southern California.

4. New Business

A. Action Items

1. Pacific Gateway Policies

Pacific Gateway continues to update WIOA Adult, Dislocated Worker, and Youth policies. The following policies have been reviewed and/or updated to align with WIOA:

- Nondiscrimination and Equal Opportunity Procedures
- Lower Living Standard Income Level and Poverty Guidelines for 2017
- Selective Service Registration

Motion to approve the updated WIOA Adult, Dislocated, and Youth policies was made by Xotchil Covarrubias and seconded by Weston LaBar.

Motion approved.

B. Discussion Items

1. One-Stop Certification Process

On September 30, 2017, Pacific Gateway submitted the One-Stop Certification Process Application. California's certification process is centered on effectiveness of AJCC, physical and programmatic accessibility with disabilities, and continuous improvement. It also sets a standard of service delivery that ensures all customers consistently receive a high-quality level of service.

A Baseline Matrix will be submitted by December 30, 2017 to ensure that the AJCC is in compliance with key WIOA statutory and regulatory requirements.

2. Introduction of One-Stop Operator

Performance Excellence Partners (PEP) has been identified, through an independent procurement process., to serve as the One-Stop Operator. PEP will be responsible for the maintenance of MOUs, certification baseline for AJCC services, review of annual performance, and communication with the Board on issues related to compliance.

Under WIOA, local boards are required to develop MOUs with all AJCC partners. Pacific Gateway has initiated discussions over cost sharing and service alignments with all its partners, and is in compliance with Phase I and II of the MOU. Adult Education partners have discussed in-kind sharing and other cost sharing strategies. MOUs are on track to be completed by September 2017.

An independent procurement process was completed in June 2017 to identify a One-Stop Operator. The process concluded with the selection of Performance Excellence (PEP).

3. Harbor WorkSource/YouthSource Center Launch

Pacific Gateway was awarded a \$1M, renewable up to 4 years, from the City of Los Angeles to operate the Harbor Gateway YouthSource Center. This award compliments the existing contract with City of Los Angeles and together, these two programs, will serve nearly 2,000 customers throughout the San Pedro, Wilmington, and Harbor Gateway areas.

On October 10, 2017, Pacific Gateway held a grand opening for the Harbor Gateway WorkSource/YouthSource Center in San Pedro.

4. Regional Layoff Response

Pacific Gateway continues to effectively provide Rapid Response services in response to Molina Healthcare layoffs. Molina provided notification of layoffs for approximately 2,000 employees nationwide, and approximately 600 employees impacted in Long Beach.

In response, Pacific Gateway will be applying for a 25% Dislocated Worker Funding for Molina Healthcare to provide direct services to impacted workers.

5. Grants Update

Pacific Gateway continues to pursue grant opportunities from various funding sources. Currently this program year, we have been awarded \$1M.

5. Executive Director's Report

- A. Board members will be requested, through several requests, to complete and provide information to prepare for the 2018 Pacific Gateway Board Retreat.
- B. On October 5, 2017, the AB1111 bill was signed by Governor Brown.
- C. In the upcoming year, there will be a significant cut to workforce development programs, impacting Pacific Gateway's funding by a cut of

approximately 8-10%. Letters will be compiled for a budget resolution and will be submitted to local and state representatives.

- D. Pacific Gateway's Elevating California's Irregular Workforce Project was highlighted in the Governing Magazine.
- E. Starbucks opened the first coffee shop in North Long Beach and Vivian Shimoyama represented Pacific Gateway in the grand opening. Pacific Gateway continues to partner with Starbucks to hire local youth and adults.
- F. The City of South Gate contacted Pacific Gateway as they want to open an Employment Resource Center.
- G. The Career Transition Center will be moving soon. The lease has been renewed at current location for another 6 months with a 10% increase in rent. This additional rent expense was not budgeted in the approved budget but the City of Long Beach will support us in paying for the additional incurred rent cost.
- H. The next Board meeting is scheduled on February 13, 2018 and would like to schedule the retreat prior to this meeting.

Adjourn

Chair Glenn Agoncillo adjourned the meeting at 9:40 a.m. without objection.