


**Date:** July 1, 2008

**To:** Pacific Gateway Workforce Investment Network Staff  
One-Stop Recipients  
One-Stop Partners

**From:** Bryan S. Rogers   
WIB Executive Director

**Subject:** **POLICY MEMORANDUM: WIB-04  
SELF-SUFFICIENCY**

### **EFFECTIVE DATE**

This policy is effective upon date of issue. It supersedes previous policy dated June 27, 2003.

### **PURPOSE**

The purpose of this policy is to ensure that Pacific Gateway Workforce Investment Network (Network)-funded training services are provided to WIA participants in order to obtain or retain employment that allow for self-sufficiency as a condition for providing those services.

### **POLICIES AND PROCEDURES**

1. Network staff will utilize the self-sufficiency model to determine eligibility as condition for providing training services to employed customers.
2. Network staff will determine self-sufficiency for those individuals in need of training services to find employment that leads to self-sufficiency. This will be based on the customer's employment status determined at enrollment.
3. **Self-Sufficiency Standard:** The statistical formula used to calculate this standard (Table 1) accounts for how much income is necessary to support a family of a given composition in Los Angeles County to meet its basic needs. While the basis for this standard was based on The Self-Sufficiency Standard for California (Diana Pearce and Wider Opportunities for Women, 2000), this formula also utilizes the Lower Living Standard Income Level (LLSIL) to adjust the standard based on annual changes in the economy. This allows the Network to update the self-sufficiency standard annually. Self-Sufficiency will be based on the lesser of the annual, monthly or hourly wage.

Supervisors from each unit are responsible for ensuring these regulations are followed.



## **REFERENCES**

Workforce Investment Act of 1998, Section 134(d)(3)(A)(ii)  
Code of Federal Regulations, Title 20 Section 663.230  
Diana Pearce and Wider Opportunities for Women, 2000  
Federal Register, Vol. 68, No. 104, WIA; LLSIL (May 30, 2003)  
Federal Register, Vol. 68, No. 26, Annual Update of the HHS Poverty Guidelines  
(February 7, 2003)  
Directive, Workforce Investment Act, WIAD06-22, June 29, 2007

## **ADDITIONAL INFORMATION**

This revision incorporates integration aspects and new WIB policy numbering system.

## **CONTACT**

Should you have any questions regarding this Policy Memorandum, please contact Dawn Swann at (562) 570-3736.

Thank you.

BSR:mh

**Table 1  
SELF-SUFFICIENCY STANDARD**

Data based on LA County 2007 Self-Sufficiency and Lower Living Standard Income Level (LLSIL)

<b>Single Parent</b>	<b>1 Adult</b>	Adult + 1 Child	Adult + 2 Children	Adult + 3 Children	Adult + 4 Children	Adult + 5 Children	Each Additional Child Add
Annual	23,973	37,464	45,768	63,609	76,816	90,000	11,226
Monthly	1,998	3,122	3,814	5,301	6,401	7,500	936
Hourly	12	18	22	31	37	43	5
<b>2007 100% LLSIL</b>	<b>13,400</b>	<b>21,960</b>	<b>30,150</b>	<b>37,220</b>	<b>43,920</b>	<b>51,370</b>	<b>6,328</b>
<b>Baseline Multiplier</b>	<b>1.789</b>	<b>1.706</b>	<b>1.518</b>	<b>1.709</b>	<b>1.749</b>	<b>1.752</b>	<b>1.774</b>

<b>Dual Parents</b>	<b>2 Adults</b>	2 Adults + 1 Child	2 Adults + 2 Children	2 Adults + 3 Children	2 Adults + 4 Children	Each Additional Child Add	
Annual		32,808	45,104	53,076	69,569	81,832	9,682
Monthly		2,734	3,759	4,423	5,797	6,819	807
Hourly		16	22	26	33	39	5
<b>2007 100% LLSIL</b>		<b>21,960</b>	<b>30,150</b>	<b>37,220</b>	<b>43,920</b>	<b>51,370</b>	<b>5,882</b>
<b>Baseline Multiplier</b>		<b>1.494</b>	<b>1.496</b>	<b>1.426</b>	<b>1.584</b>	<b>1.593</b>	<b>1.646</b>

Baseline derived from Monthly Self-Sufficiency Rate Published in the 2003 LA-LB PMSA from the National Economic Development and Law Center (www.nedlc.org). Annual Rate = 2007 LLSIL X Baseline Multiplier. Hourly rate = (Annual Rate) / 2080 based on monthly