



Nick Schultz requested a moment of silence for the passing of Employment Development Department employee, Brandon Williams.

**II. Public Comment**

No public comment.

**III. Minutes**

Motion to approve the PGWDB Meeting Minutes from 08/20/19, was made by Peter Santillan and seconded by Tommy Faavae. Weston LaBar abstained.

**Motion Approved.**

**IV. Local Workforce Development System**

**A. PY 19-20 Final Performance**

Kim thanked Larry Rice, Peter Santillan, Simon Kim, and Regina Cash for being part of the Performance Working Group.

Pacific Gateway's performance outcomes is based on what was negotiated with the State. Pacific Gateway exceeded each performance measures with a 90% or above. Pacific Gateway is doing an outstanding job. The Board is responsible for performance, but ultimately, Pacific Gateway's staff is who is delivering on performance. The Performance Working Group will continue to meet throughout the year and will have the opportunity to share it with the Board. Dawn Swann will explain in more detail the performance measures.

Erick Serrato: Thanked Larry Rice and the Performance Working Group. It was a great experience for Pacific Gateway's team to have Board members participate in the discussion and review each performance indicators.

Larry Rice: The information was presented and explained on the day of the meeting. Board members were asking questions and staff addressed all questions. Dawn and her team are responsible for capturing the data related to performance.

Dawn Swann: Thanked all Board members who participated in the discussion. All Board members are encouraged to participate and join the Performance Working Group. Performance is broken down into Adult, Dislocated Workers and Youth, and it includes the Goal, Actual and Score.

Weston LaBar: Is the median earnings based on a year?

Dawn Swann: No, it is quarterly.

Fred Johring: The timeframe is spread over a year, yet data reflects 2<sup>nd</sup> quarter and 4<sup>th</sup> quarter?

Dawn Swann: Yes, it is correct. It also, depends on the measure and the customers that exited in that timeframe. Pacific Gateway receives the base wage file, but there is time lag of 6 months. Although performance is based on a quarter, it still pulls data from an entire year and puts them in performance, but look at performance on specific quarters, which is 2<sup>nd</sup> and 4<sup>th</sup> quarter after exiting the program.

Adey Tesfaye: The data clearly states what is being discussed.

Kim Simon: Perhaps after indicating median earnings, indicate that is quarterly. That will better help Board members understand the data.

Melissa Infusion: Based on the denominator, how many has Pacific Gateway lost track of that maybe employed, but are unable to find in the data?

Dawn Swann: There are many customers that did not indicate they were employed, but they were in the base wage file and Pacific Gateway receives credit. There are also customers that are self-employed and did not provide such information, which would not be included in this data. There could be a low percentage, but nothing significantly to have an impact on performance.

Nick Schultz: AB593 allows Pacific Gateway to access the base wage file using a unique identifier.

Motion to accept the PY19-20 WIOA Performance into the record, with additional information as requested by members of the Board was made by Tommy Faavae and seconded by Weston LaBar. No further discussion needed.

**MOTION APPROVED.**

## **B. Pacific Gateway Workforce Development Board Bylaws**

This item was removed from agenda.

## **C. Language Access**

This is a consistent item on the agenda that the Board will continue to be updated. Pacific Gateway continues to make progress. The policy was updated to include: staff trainings for staff and partners that are co-located, use of the City's Language Access plan, and workshops that will be provided in multiple languages. Pacific Gateway had its first Spanish workshop last month. Pacific Gateway is currently working on developing a list of vendors that are able to provide training in other languages, expand partnerships with community organizations that serve monolingual communities, and increase partnerships with immigrant organizations.

## **D. Regional P3 MOU**

All of the seven local workforce development boards have signed the P3 MOU. The P3 focuses on youth development and it's covered in full length at the Youth Development Committee meetings. It sets targets for all youth programs for all workforce development boards, and sets aside 30% of youth funding for at-risk youth and foster youth. Pacific Gateway has been providing technical assistance under this program.

**E. Upcoming Requests for Proposals for Career Services (Special Populations), One-Stop Operator, and Workforce Consultants**

Every couple of years Pacific Gateway must renew all procurements. Pacific Gateway will procure for services for youth, special populations, training, and other workforce development services. The RFP is in development and will go through City process. RFP will most likely be released in June 2020.

Larry Rice: Is Pacific Gateway required to utilize new vendors or reassess current?

Erick Serrato: Pacific Gateway is not required. Seeking to get a wider net of providers for multiple services.

**F. MOU Update**

Pacific Gateway has completed and submitted the MOU to the State with all required partners.

**V. Industry Engagement**

**A. Logistics Industry Sector Panel Discussion**

Fred Johring moderated the Logistics Industry Sector Panel Discussion. The logistics industry sector is currently being impacted by Federal, State, and Local policies, yet is a high demand industry locally. Leaders in the industry sector discussed the job growth, policies, challenges, and the future impact of automation.

The following panelists were present:

Molly Mangan, Regional Vice President, Echo Logistics  
Kimia Khatami, Director of Customer Service, Pacific Harbor Line  
Weston LaBar, CEO & President, V52 – Ventures 52, Inc.

**B. Recruitment Activities**

There have been two major job fairs: the LBCC Community Job Fair and Harbor Gateway Job Fair. Pacific Gateway has also done smaller scale job fairs. A bilingual job fair will be hosted here at Pacific Gateway in January 2020.

**C. Lay-Off Activities**

Gulfstream laid off approximately 40 employees and Pacific Gateway reached out to the impacted workers to provide services.

#### **D. US Census**

Pacific Gateway is taking leadership in the US Census City's full count activities. Pacific Gateway is providing the space to host meetings and trainings. In partnership with the City, an strategic outreach plan is being developed.

#### **E. Aerospace Sector Focus**

In February 2019, the Pacific Gateway team attended the NextGen Sector Partnership Conference with the goal of launching sector specific convenings. The first convening is aerospace on January 13, 2020 at 11:30 a.m. The goal is to convene leaders in this sector and understand what workforce issues they face.

Weston LaBar: What is the next sector?

Erick Serrato: Healthcare is next and then IT and Logistics.

Vivian Shimoyama: What is Pacific Gateway going to do after the convening?

Erick Serrato: The purpose is to get an insight and addressing the road blocks they have and attempt to resolve.

### **VI. Career Services**

#### Adult Services - WorkPlace

##### **A. Housing-Centered Workforce Programs**

Pacific Gateway is working collaboratively with Carmelitos Housing Authority and the Los Angeles County Development Authority to develop housing-focused workforce development programs to allow residents to be self-sufficient.

Pacific Gateway is also developing a similar program with NorthPointe to provide workforce development services on-site.

Adey Tesfaye: Requested to be kept abreast to see how HSBC bank can help.

##### **B. Worksite Program Launch for Residents Facing Homelessness**

Pacific Gateway received \$300K from City of Long Beach Health and Human Services Department to provide 15 sheltered and unsheltered residents facing homelessness. As part of the program, individuals will be provided with work experience within City departments and private industries and Pacific Gateway will subsidized the individuals wages. This program will be launched in early 2020.

Glenn Angoncillo: What intensive support will be provided?

Erick Serrato: Staff will determine if individuals suitable to work. Upon determination, they will have various three areas throughout the city, that will assist with addressing hygiene. Staff will be able to drop-off and pick-up at these locations and then take them to their worksite. Individuals will be paid the same day for the work they completed.

Regina Cash: As part of the intensive services, is Pacific Gateway considering overall health and mental health issues?

Erick Serrato: Yes. Pacific Gateway is determining what the suitability would be. Working together with Mental Health America to assist with mental health.

Vivian Shimoyama: Will the individuals served be in transitional housing or still homeless?

Erick Serrato: The split for the program will be 50/50; individuals will want to remain in their car or the location where they stay.

Weston LaBar: What is the response of individuals wanting to receive services? Many individuals do not want to receive services.

Erick Serrato: Pacific Gateway is going to the individuals where they are located and receiving referrals from Multi-Serve Center. Individuals will have the opportunity to work a short period of time during the day and receive payment the day off for the work performed. This will be an opportunity to pilot something new that has never been done.

Carolyn Anderson: City Departments have committed to hosting the individuals, but has there been other commitments from other employers?

Erick Serrato: Yes. Is a critical process, but Pacific Gateway is building relationships with employers to engage them in the program.

### **C. Workshop Offerings**

Pacific Gateway is expanding a series of workshops at the WorkPlace and Harbor Gateway WorkSource Center. Industry sector workshops will be offered; workshops in other languages, and library workshops.

### **Adult Services – Harbor Gateway WorkSource Center**

### **D. Los Angeles City Harbor Gateway WorkSource Center PY 18-19 Performance and PY 19-20 Goals**

Pacific Gateway is performing well and exceeding in performance. Pacific Gateway is not meeting performance on the administrative capacity and invoicing process.

### **E. Operation Reboot**

Operation Reboot is a new organization serving veterans. Pacific Gateway has partnered with the organization assisting in connecting veterans to employment opportunities.

### **Youth Services – Long Beach**

### **F. Civic Innovation Award**

Pacific Gateway is the co-recipient of the Civic Innovation Award for the PATH program. The program allows individuals, who have misdemeanors, to participate in activities to remove the misdemeanor from their record.

### **G. WIOA Youth Cohort Pilot**

Earlier this year, the Board approved six \$25K youth contracts to providers. Three providers accepted the contract: Centro CHA, UCC, and SBCC. SBCC accepted, but Pacific Gateway deobligated funds as they could not perform.

Centro CHA and UCC were successful with their contracts. Pacific Gateway staff met with them to discuss how well the pilot worked and lessons learned. The length of time worked well for the 6-month program and its an efficient model.

Pacific Gateway had a State monitoring and they were impressed by the commitment of the subcontractors/providers and the level of work they were accomplishing.

The cost per participant for this 6-month pilot program was \$2,500 was not sufficient and suggested higher costs.

Based on how well the subcontractors performed, Pacific Gateway would like to make additional funds available to Centro CHA and UCC to serve 17 youth for \$50K (for each organization).

Weston LaBar: Recused himself as he is the UCC Board Chair.

Simon Kim: Has Pacific Gateway collected performance measures on the pilot program?

Erick Serrato: The performance will be captured at 6 months and 12 months, but Pacific Gateway knows that the youth are employed.

Simon Kim: Has worked with Centro CHA and UCC and understand the assumption is that Pacific Gateway will meet performance, which is why the additional funds are requested.

Vivian Shimoyama: What changed that increase performance? Was the responsibility on the subcontractor or Pacific Gateway staff?

Erick Serrato: It is a more collaborative approach and the responsibility lays on both.

Melissa Infusino: This is great program. What is the completion rate?

Erick Serrato: 10 were placed and 10 completed.

Melissa Infusino: Are the funds for additional 6 months? Who's determining the training?

Erick Serrato: Yes, it is for an additional 6 months and providers identify trainings, but also it is customer's choice.

Motion to approve investment of \$100,000 WIOA Youth Funds for existing providers and empower staff to develop program outcomes and budgets based on most previous Cohort Model was made by Vivian Shimoyama and seconded by Larry Rice. Weston LaBar abstained.

**MOTION APPROVE.**

#### **H. Pilot Expansion**

Based on how well the subcontractors performed, Pacific Gateway would like to make additional funds available to Centro CHA and UCC to serve 17 youth for \$50K (for each organization).

Weston LaBar: Recused himself as he is the UCC Board Chair.

Simon Kim: Has Pacific Gateway collected performance measures on the pilot program?

Erick Serrato: The performance will be captured at 6 months and 12 months, but Pacific Gateway knows that the youth are employed.

Simon Kim: Has worked with Centro CHA and UCC and understand the assumption is that Pacific Gateway will meet performance, which is why the additional funds are requested.

Vivian Shimoyama: What changed that increase performance? Was the responsibility on the subcontractor or Pacific Gateway staff?

Erick Serrato: It is a more collaborative approach and the responsibility lays on both.

Melissa Infusino: This is great program. What is the completion rate?

Erick Serrato: 10 were placed and 10 completed.

Melissa Infusino: Are the funds for additional 6 months? Who's determining the training?

Erick Serrato: Yes, it is for an additional 6 months and providers identify trainings, but also it is customer's choice.

Motion to approve investment of \$100,000 WIOA Youth Funds for existing providers and empower staff to develop program outcomes and budgets based on most previous Cohort Model was made by Vivian Shimoyama and seconded by Larry Rice. Weston LaBar abstained.

**MOTION APPROVED.**

**I. Youth@Work**

Enrollment outcomes were presented to the Board as a status of the Youth@Work Program. The youth staff continue to do a great job in meeting the outcomes of the program.

**Harbor YouthSource Center**

**J. Los Angeles City Harbor YouthSource Center PY 18-19 Performance and PY 19-20 Goals**

Performance on the Harbor YouthSource Center was presented to the Board. Pacific Gateway had the highest Credential/Training Attainment outcome out of the 16 Youth Centers in Los Angeles. This is great accomplishment and Pacific Gateway continues to successfully meet or exceed all performance measures.

Glenn Agoncillo: Thanked the Pacific Gateway for their commitment and dedication.

**VII. Grants Update**

For this program year, Pacific Gateway has been awarded approximately \$~500K.

Pacific Gateway recently received funding to serve foster youth and homeless youth.

**VIII. Leadership Reports**

**A. Board Chair Report**

The new PGWDB Meeting Schedule for 2020. Encouraged Board members to add the dates to the calendar. Reminded Board members that quorum is important.

**B. Executive Director Report**

House of Representative approved all appropriations and seems that there may be a 3% increase for WIOA.

Pacific Gateway continues to engage and have discussion about providing youth services at the local teen centers. There will be staff dedicated to each teen center.

#### **IV. Adjournment**

Board Chair Kim Armstrong adjourned the meeting at 5:09 p.m. without objection.

Next Board Meeting: Tuesday, February 11, 2020.