

## WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

Members Present	Members Absent	Staff & Guests
Kim Armstrong (Chair)	Sandra Brizuela	Dana Friez
Gloria Carter	Tommy Faavae	Utilia Guzman
Regina Cash	Peter Santillan	Karin Kuo
Xochitl Cobarruvias	Graham Scott	Lucius Martin
Ken Gomez	Vacant – Business	Alisa Munoz
Simon Kim	Vacant – Business	Julia Olson
Weston LaBar	Vacant – Workforce Development/Higher ED	Eli Romero
Larry Rice		Nick Schultz
Adey Tesfaye		

Pacific Gateway Workforce Development Board (PGWDB) convened in a regular meeting on February 14, 2023 at Pacific Gateway/The WorkPlace, located at 4811 Airport Plaza Drive, Long Beach, CA 90815.

**I. Call to Order**

Chair Kim Armstrong called the meeting to order at 3:01 p.m.

**II. Roll Call**

Quorum confirmed by Utilia Guzman per sign-in sheet.

**III. Public Comment**

No public comments

**IV. Minutes**

Motion to approve the PGWDB Meeting Minutes from December 1, 2022 was made and approved.

**Motion Approved.**

## V. Local Workforce Development System

### A. Regional and Local Planning Guidance For PY 21-24 Two Year Modifications

Under WIOA, Pacific Gateway is required to submit a local plan every 3 years. This is a compliance document to address new State policies and ensure that Pacific Gateway's service delivery and operations align with the States policies and directives.

Both, the Regional and Local Plans will be a topic of discussion at our Board retreat.

Pacific Gateway hosted a community forum to engage the public in provide input in the development of the local plan. Several organizations and partners were in attendance. Pacific Gateway received positive feedback on service delivery but would like to see Pacific Gateway more present in the community and have overall general transparency on the types of services and user journey/experience.

The Regional and Local plans are due the California Workforce Development Board by March 31, 2023.

Discussion:

Regina Cash: Is there sufficient time to meet the March 31<sup>st</sup> deadline due to public comment?

Nick Schultz: Yes, the only item would be if there is a disagreement with the plan, then Pacific Gateway will need to address it. Usually we have organizations that provide public comment.

Regina Cash: What organizations submit a letter?

Nick Schultz: Immigrants Rights Coalition, a disabled organization, and one other.

### B. Pacific Gateway Workforce Development Board Bylaws

Per WIOA, a Workforce Development Board is required to meet the membership requirements as stated in the regulations.

Pacific Gateway has revised its bylaws to allow Board members to represent multiple positions. This will help in having quorum for the meetings. Changes have been made to Section 7 of the bylaws.

Although the City of Long Beach indicates commissioners will be compensated, Section 15 of the bylaws reflects that all Board members are not compensated, as it is not allowed under WIOA.

Gloria Carter: Can you decide not to get compensated by the City?

Nick Schultz: Yes, you can.

The City will be reaching out soon to provide Board members with information about compensation through the City.

Regina Cash: How far back will the City be going to compensate commissioners?

Nick Schultz: They will be going as far as October 1, 2021.

Adey Tesfaye: Are there a total of 15 Board members?

Nick Schultz: Yes. There are only 2 vacancies that will be filled soon.

Motion to approve the revised/updated Pacific Gateway Bylaws made by Xochitl Cobarruvas and seconded by Simon Kim. No discussion.

**Motion approved.**

## **VI. Career Services**

### **Adult Services – *WorkPlace***

#### **A. Reentry and Violence Prevention Efforts**

Pacific Gateway has partnered with the City of Long Beach's Health and Human Services Department (HHSD) to lead coordinated employment services aligned with reentry and violence prevention efforts across Long Beach.

The current work that Pacific Gateway is doing is based on the Framework for Reconciliation, adopted by the Long Beach City Council. One of the goals is to develop and strengthen a network to support formerly justice-involved residents.

Pacific Gateway has co-located staff at the Ron Arias Equity Center to deliver a variety of career development activities, including resume workshops, job search

assistance, job fairs, training placement and more. These services are provided as part of INVEST and Prison2Employment projects.

Gloria Carter: Does Pacific Gateway also provide Domestic Violence services?

Eli Romero: Individuals are provided or connected to specific resources related to domestic violence. HHDS also provides services through My Sister's Keeper.

Nick Schultz: Pacific Gateway has an MOU with HHDS.

Simon Kim: Pacific Gateway offers so many services for the reentry population in collaboration with other agencies or partners, is Pacific Gateway able to provide wrap-around services under one location?

Nick Schultz: The City of Los Angeles is exploring the idea of opening a center to provide wrap-around services to this population.

Eli Romero: The opening of this center allow us to serve more individuals.

Ken Gomez: EDD has the Fidelity Bonding Program and we need to collaborate more to assist this population in getting hired by employers.

## **Youth Services – Long Beach**

### **B. Future LB Update**

Future LB is completely done with construction and a soft opening is expected by late March.

The next Board meeting will take place this new location.

Board members are encouraged to visit the new center and can schedule a date and time.

Simon Kim: How big is the space?

Alisa Munoz: It is approximately 8,000 square feet.

Simon Kim: What is the parking situation and transportation?

All: There is plenty of parking and public transportation is accessible.

Regina Cash: Is there an opportunity to volunteer?

Nick Schultz: Yes. There are City policies that we must follow but is feasible.

## **VII. Grants Updates**

Pacific Gateway has received new grants such as the Regional Equity and Recovery Partnership, and Quality Jobs, Equity, Strategy, and Training Disaster. A total of \$9,616,075 has been received.

In addition, Pacific Gateway applied for two additional grants: Equity Target Populations Fund (ETPF) and the City of Los Angeles High Road Training Partnership Request for Interest for a total of \$1,425,000.

There are new opportunities for funding that requires a quick turnaround and Pacific Gateway will continue to apply as it seems appropriate.

Nick Schultz: Pacific Gateway continues to apply for grant funding opportunities to align with the Economic Development Department Blueprint 2.0 and the local workforce development initiatives.

## **VIII. Leadership Reports**

### **A. Board Chair Report**

Pacific Gateway had the Performance Working Group a few weeks ago and Board members are encouraged to join.

Long Beach Youth Climate Corp Report is in the Board packet for everyone to review.

The California Workforce Association Day at the Capitol is scheduled on March 8, 2023 and will be attending.

Will be participating in the National Association of Workforce Boards, The Forum in late March 2023.

New dates will be sent out to schedule the Board retreat.

## **B. Executive Director Report**

Department hosted a Community Convening to bring together local community-based organizations and community partners to better understand how to apply for grants and the requirements needed. Convening was held at El Camino College.

Attended Beach 2030 at Cal State Long Beach and is working with them to expand its training/curriculum for Transportation and Logistics focusing on Caltrans projects.

Discussions with Metro continue related to their 710 Zero Corridor Emission project and create a talent pipeline to connect individual to employment opportunities.

The Blueprint 2.0 is being finalized and getting ready for distribution.

Meetings have been scheduled with newly appointed councilmembers.

## **IV. Adjournment**

Board Chair Kim Armstrong adjourned the meeting at 4:03 p.m. without objection.